



**Ref: AI/TRV-MRO/MMD/04-101**

**Dated: 16.12.2022**

**Sub: Tender inviting quotations for the procurement of Desktops Computers -36 NOS**

AI ENGINEERING SERVICES LIMITED. invites Sealed Tenders on Two Bid Systems for procurement of Desktops **from the OEM or their channel partners. However, in case of channel partners, they should produce a letter from OEM authorizing to quote and assuring service during the Warranty.**

S.No	Description	Qty
1	Desktop Computers	36 nos

Tender to be submitted to Executive-Engineering Facility, AI ENGINEERING SERVICES LIMITED, Opposite KSEB, Chackai, Trivandrum, Pin: 695007 on or before 11.30 Hrs. of 05.01.2023.

1. The tender is invited on two - bid systems and it contains 24 Pages comprising of

S.No	Particulars	Annexure
1	Technical Bid	A1,A2,A3,A4
2	Technical Specification of Desktop (Configuration)	B1
3	SLA parameters for Warranty of Desktops (Terms and Conditions )	B2
4	Compliance Certificate to be submitted by the tenderer	C
5	Price Bid format	D,,D1
6	Letter of Undertaking from Tenderer	E
7	General Terms and Conditions	F

<b>Tender Ref. No.</b>	<b>AI/TRV-MRO/MMD/04-101 Dated: 16.12.2022</b>
<b>Pre Bid Meeting.</b>	<b>27.12.2022 @ 11.30 hrs.</b>
<b>Tender closing date/time:</b>	<b>05.01.2023 @ 04.30hrs.</b>
<b>Technical Bid Opening Date &amp; Time</b>	<b>06.01.2023 @ 11:00 hrs.</b>
<b>Price bid opening Date &amp; Time</b>	<b>Will be Intimated Later</b>

A pre-bid meeting will be held on 27-12-2022, at **11:30** hrs at “AI ENGINEERING SERVICES LIMITED, opposite KSEB, Chackai, Trivandrum-695007”. Interested Parties, if they so desire, are welcome to attend the same.

2. **Tender Form can also be downloaded from our web site [www.aiesl.in](http://www.aiesl.in)**

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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**3. Guidelines for Submitting Tender Documents:-**

The Tender Document consists of Two Parts: Technical Bid and Price Bid. These duly filled-in tender forms shall be placed in TWO separate covers as detailed below:

**Cover – I - TECHNICAL BID along with other Annexure (A1 A2, A3, A4, B1,B2, C,E,F)**

**Cover – II - PRICE BID along with Annexure D,D1.**

**Cover 1: - Technical Bid:** The duly filled in Technical Bid (Annexure A,B,C,E,F) along with **Earnest Money Deposit (EMD) of Rs. 70,000/-, (Rupees Seventy Thousand only) General Conditions of Contract, Additional Conditions, Declaration and Acknowledgement (A1 A2, A3, A4, B1,B2, C, E,F)** and Covering Letter for Tender downloaded from website duly signed in all pages should be kept in a Cover and super scribed as Technical Bid **Tender No. AI/TRV-MRO/MMD/04-101, Dated:16.12.2022**

**The Tenderer must sign all the pages of Annexure enclosed and furnish all details.**

**Note: Tenders received without EMD will be rejected. No indication of the Prices will be made in the Technical Bid.**

**Cover II: - Price Bid:** Only Price Bid (**Annexure D, D1**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and **Tender No. AI/TRV-MRO/MMD/04-101, Dated: 16.12.2022**

**Cover III:** Both Covers I & II should further be put in a Master envelope sealed and super scribed with the name of the work and Tender Ref: AI/TRV-MRO/MMD/04-101, Dated : 16.12.2022. This should be submitted to , Material Management Department, AI Engineering Service Ltd, Opposite KSEB, Chackai, Trivandrum, Pin: 695007 on or before the due date for submission 11.30Hrs of **05.01.2023**.

Tenders received after due date will not be entertained/considered.

4. Tender will be opened in the presence of Tenderers present on the due date of opening i.e. 11.00 Hrs 05.01.2023. Technical Bids of the Tenders received will be opened on that day and the Price Bids will be sealed in the presence of those Tenderers present and kept in our custody. The Price Bid of only those Tenderers who are successful in the “Technical Bid” evaluation will be opened. The Time, Date and Venue of the opening of PRICE BIDS will be intimated only to those Tenderers, whose Technical Bid is accepted after evaluation based on the criteria enumerated in Annexure A. No correspondence in this regard will be entertained.

5. Incomplete Tender or Tender in which both technical Bid and Price Bid are enclosed in the same envelope is liable to be rejected. All Columns should be furnished with relevant details and no column should be left blank.

6. Tenders should be in prescribed form, duly signed and stamped and prices should be clearly written in ink  
I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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both in words and figures without any over-writing. Over-writing, if any, should be counter-signed by the Tenderer.

The rate quoted in the tender should be valid for 90 days from the date of opening of the Price Bids.

a. AI ENGINEERING SERVICES LIMITED reserves the right to reject any or all Tenders without assigning any reason whatsoever and also reserve the right to award the Contract to more than One Agency.

b. AI ENGINEERING SERVICES LIMITED. reserves the right to reject bids of parties who have I) failed to Supply the items as per the terms and conditions given in the tender within the stipulated time ii) not completed the full term of the contract as per the scope of work awarded to them or iii) given notice to withdraw from the contract during the pendency of the contract.

7. In case it is found at any stage, that the information furnished by the tenderer are not true, the tender /Order / Agreement shall be cancelled and appropriate damages shall be claimed from the tenderer / party besides forfeiture of Security deposit.

8. Amendments and clarifications, if any, to this tender will be hosted on the website of AI ENGINEERING SERVICES LIMITED at [www.airindia.in](http://www.airindia.in) and AI ENGINEERING SERVICES LIMITED will not intimate the Tenderers individually of the same. The Tenderers are, therefore, advised to visit AI ENGINEERING SERVICES LIMITED's website regularly till the date of closing of the tender. The last amendment, if any, will be hosted a minimum of Seven days before the closing date of the tender.

9. For any technical clarification on the above tender, please contact MMD at 0471 2787116, Email ID : [mmd.trv@aiesl.in](mailto:mmd.trv@aiesl.in). The last amendment, if any, will be hosted a minimum of seven days before the closing date of the tender.

Thanking you,

For AI ENGINEERING SERVICES LIMITED.,

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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**Dated: 16.12.2022**  
**Annexure –A1**

TECHNICAL- BID

PRE QUALIFYING / ELIGIBILITY CRITERIA:

Bids of the Tenderers, who fulfill the following pre-qualification requirements and **submit documentary proof** thereof along with the technical bid, will only be eligible for further evaluation.

1. Tender must be submitted only by the OEMs for the Desktops. In case an OEM cannot quote directly as a matter of policy, he may authorize any number of channel partners to quote on his behalf. Such an authorization would be accepted by AI ENGINEERING SERVICES LIMITED subject to the following:

**An undertaking by the OEM to fulfill, either directly or through the channel partners, all obligations as per the tender terms for the full term at all locations in all states of India, where AI ENGINEERING SERVICES LIMITED has its offices. (i.e. 3 years on-site comprehensive warranty, inclusive of labor and spares, as specified in the tender).**

**If the authorization letter of the OEM does not include the above undertakings, the offer will be rejected and will not be processed further.**

2. The Tenderer undertakes that spares for the offered Desktops will be available from the Tenderer / OEM for a period of six years and above from this tender's due date of submission. A certificate to this effect from the OEM of the Desktops must be enclosed.

3. The OEM should be ISO 9001 Certified. Documentary proof for the same to be attached.

**NOTE: It may be noted that documentary proofs, wherever asked for in this Tender, must be attached by the Tenderer in the Technical Bid failing which the tenderer's bid is liable to be rejected. However, AI ENGINEERING SERVICES LIMITED reserves the right to call for any documents which may be required for evaluation.**

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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Dated: 16.12.2022

Annexure – A2

**TECHNICAL- BID**

PROFILE

A Name of the Tenderer and Address

Phone:

Mobile:

Fax:

E-mail:

S.NO	DESCRIPTION	TO BE FILLED IN BY THE TENDERER
1	Date & registration No. with the state Govt. or Central Govt. (attach proof)	
2	Is your company registered under any of the following category? (attach relevant documents as proof)	
2a	Registered under companies Act	
2b	Proprietorship	
2c	Partnership	
2d	Manufacturing Unit	
2e	Any other (please specify)	

Date

Company Seal

Signature of the Tenderer

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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**TECHNICAL- BID**

**Annexure – A3**

S.NO	DESCRIPTION	TO BE FILLED IN BY THE TENDERER
1	Income Tax Permanent Account Number (Attach Proof)	
2	GST Registration Number (Attach proof)	
3	Whether Income Tax return Filed For the last 3 Financial years (Attach Proof)	
4	Average annual Turnover in the Last 3 Financial Years (Attach Proof) A Copy of Balance Sheet/P&LA/C (Attach Proof)	
5	Name of the Reputed Companies / Public Sector Organizations where the supply of the offered Desktops were undertaken during the last 3 financial years (Attach agreement copy or Purchase copy as proof).	
6	Confirmation that spares for the offered Desktops will be available from the Tenderer/OEM for a period of six years and above from this tender's due date of submission (Attach proof by means of a certificate from the OEM).	

Date

Company seal

Signature of the Tenderer

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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**Annexure – A4**

TECHNICAL- BID

**CHARTERED ACCOUNTANT'S CERTIFICATION**

**I, C.A (Name) \_\_\_\_\_ Membership  
Number \_\_\_\_\_ have verified the above details as per the documents  
/records submitted for verification and hereby certify that the above statement is correct.**

**Signature of C.A \_\_\_\_\_ & Seal**

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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Dated: 16.12.2022

Annexure-B1

TECHNICAL SPECIFICATIONS OF DESKTOPS

**Minimum Specification for Desktop Computers**

**Minimum Technical Specifications of Desktop PCs**

This format duly filled in must be submitted along with the technical bid by the Tenderer (Include additional page for remarks, if required). All the technical specifications and other terms stipulated below are Mandatory and Tenderer/OEM not meeting any of the specifications & other terms are liable to be rejected.

Sr. No.		COMPLIANCE	REMARKS, If any
	<b>MINIMUM TECHNICAL SPECIFICATIONS</b> ( Enhanced Technical Specs than those specified below would be acceptable)	(Mention 'YES' if fully complied and 'NO' if Not/ Partially complied)	
	<b>Make &amp; Model No. Offered Desktop PC</b> _____ (The complete Model No. / Part No. must be mentioned by the Tenderer). Tenderer to provide the technical brochure of the quoted desktop model and monitor.		
<b>1</b>	<b>CPU</b>		
	Intel Core i5-11400 or higher/equivalent		
<b>2</b>	<b>CHIPSET AND MOTHERBOARD</b>		
(I)	Intel® Q470 Chipset or higher		
(II)	Original Intel or OEM Motherboard		
(III)	Tenderer to provide the technical brochure of the motherboard.		
<b>3</b>	<b>GRAPHICS</b>		
(I)	Integrated Intel® HD Graphics – 2 GB		
<b>4</b>	<b>MEMORY</b>		
(I)	8GB RAM (DDR4)		
(II)	04 (Four) DIMM slots on motherboard.		
<b>5</b>	<b>HARD DISK DRIVE</b>		
(I)	1 TB SATA HDD (7200 RPM) or higher/256 GB SSD		

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(II)	Integrated dual port SATA ( 6 Gbps or higher) controller		
<b>6</b>	<b>KEYBOARD</b>		
	Standard USB Keyboard with chord (same OEM Make)		
<b>7</b>	<b>MOUSE</b>		
	Two button scrolling USB Optical Mouse with chord. (same OEM Make) along with mouse pad of good quality.		
<b>8</b>	<b>NETWORKING</b>		
(I)	Integrated 10/100/1000 Mbps Ethernet controller		
(II)	Wake-on-LAN (WOL) Support		
<b>9</b>	<b>I/O PORTS</b>		
	1xSerial port, 8 X USB ports out of which at least 2 ports should be USB 3.0 and at least 2 USB ports should be in front. 1 X 10/100/1000Ethernet, 1 X HDMI port, Audio Ports (Line in, Line out, MIC in). Microphone & Headphone jack should also be in front.		
<b>10</b>	<b>EXPANSION SLOTS</b>		
	Minimum 3 PCI/PCIe slots (Out of these, one should be PCIe x16 slot and one PCIe x1 slot)		
<b>11</b>	<b>CABINET</b>		
(I)	Minitower or Micro tower Cabinet. (Tenderer to mention dimensions in mm and System Volume in Liter)		
<b>12</b>	<b>POWER SUPPLY</b>		
(I)	Internal Power Supplies: 85% minimum efficiency at 50% of rated output, 82% minimum efficiency at 20% and 100% of rated output, with Power Factor>0.9 at 100% of rated output for power supplies with >=75W output power. (The power supply requirements are as per Energy Star guidelines).		
(II)	The power supply output should be sufficient to support the power requirement of PCI/PCIe cards and USB peripherals.		
(II)	Tenderer must provide technical brochure along with technical bid.		
<b>13</b>	<b>AUDIO</b>		
	Integrated Audio with 1.5 W Internal Speakers		

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<b>14</b>	<b>CERTIFICATIONS / COMPLIANCES for the Desktop (Tenderer to submit the relevant documentary proof for each of the certifications/compliances along with their technical bid)</b>		
(I)	EPR Regulations Compliant		
(II)	Should be EPEAT(GOLD) & Energy saver qualified configuration		
(III)	RoHS Compliant		
(IV)	Microsoft Windows 10 pro Certified or Higher		
(V)	E-Waste Regulations compliant		
<b>15</b>	<b>OPERATING SYSTEM</b>		
	Preloaded Genuine Microsoft Windows (R) 10 Professional 64bit (English) Operating System with lifetime License (OEM Pack), Latest Service Pack, Recovery Media and all the required Drivers along with each PC.		
<b>16</b>	<b>MONITOR</b>		
(I)	Minimum 18.5" LED Backlit monitor with TCO 6.0 certified, CE marked, , RoHS certified with minimum resolution of 1366 x 768.		
(II)	Tenderer must provide offered Monitor Model Number with technical Brochure.		
(III)	Tenderer must quote the Monitor and PC of the same make.		
<b>17</b>	<b>WARRANTY</b>		
(I)	The PCs along with Monitor must be supplied with 03 years standard onsite comprehensive OEM warranty on 8x6xNBD basis.		
(II)	The OEM must take the responsibility to provide Onsite Comprehensive support during the warranty period either directly or through its channel partners. Tenderer must enclose a confirmation letter/ undertaking in original from OEM in this regard.		
(III)	Tenderer should have a Single point of contact (customer care) for logging all type of support calls during product warranty. Tenderer to share contact number and email-id of their customer care center.		
(IV)	The OEM must have web portal inplace to confirm the warranty details against serial number of each desktop.		

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



<b>18</b>	<b>SOFTWARE</b>		
	Genuine <u>Microsoft Office (latest version) Home and Business 2022 with life time license</u> ,(Word,Excel, PowerPoint, OneNote,Outlook)with Product key&media, Adobe		
<b>19</b>	<b>DELIVERY &amp; INSTALLATION</b>		
	The tenderer shall supply, deliver, installation and configuration of all the desktops at AI ENGINEERING SERVICES LIMITED, MRO located at Thiruvananthapuram.		
<b>20</b>	<b>IMPORTANT POINTS</b>		
(I)	At the time of delivery, if the quoted model is discontinued by the OEM, the higher model available meeting all AI ENGINEERING SERVICES LIMITED's technical specifications would be provided at no additional cost to AI ENGINEERING SERVICES LIMITED. However this would be subject to technical approval from AI ENGINEERING SERVICES LIMITED.		
(II)	Duly filled in Compliance statement in above given format and proofs in support of Tenderer's claim of meeting various compliances,standards and certifications for which Tenderer has mentioned 'Yes' in the compliance column must be submitted by the Tenderers along with the technical bid.		
(III)	The Tenderer should provide the complete details of softwares and utilities that would be provided along with the PC.		
(IV)	PC should not have any active / passive legal or illegal software that can be used by criminals to damage personal computer or personal data.	Undertaking to be given by vendor.	

**Note: CPU & Monitor shall be from the same OEM**

**Note: Nomenclature like A/B in this Tender means A or B**

**Signature of the Tenderer / Seal.**

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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Annexure - B2

Terms and Conditions & SLA parameters for the Warranty

**Tenderer (OEM or OEM authorized channel Tenderer) must submit Compliance to the following requirements in the Technical Bid.**

S.no.	Terms and Conditions & SLA Parameters for the Warranty	Compliance (Mention “Yes” if Fully complied And “No” if Not/ Partial Complied)	Remarks, if any
1	Tenderer will provide on-site Comprehensive warranty for 3 Years on <b>8x6xNBD</b> basis for a total of 72 months from the date of Installation or 73 months from the date of delivery whichever is earlier.		
2	The Tenderer's service engineer must attend to the fault onsite on all days of the year within two business days from the lodgment of AI ENGINEERING SERVICES LIMITED Complaint (complaint will be lodged through telephone on always available help desk number which Tenderer will provide to AI ENGINEERING SERVICES LIMITED, and as an add-on if necessary through e-mail). At the locations specified in Annexure-C, Tenderer must have its own Service / Support Office (Tenderer to provide proof by stating address and contact details of these Service Centers). In case the faulty part/unit cannot be repaired within 48 Hours after the first service visit by Tenderer's Engineer, the Tenderer will provide a Serviceable unit to AI ENGINEERING SERVICES LIMITED till the time faulty part is repaired and put back into service by the Tenderer failing which “Down Time” accrual would start for imposition of Penalty as per Sr.No.6 below.		

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder

3	The Tenderer will ensure that the defective modules of the desktops are replaced/repared on-site or at their Service location.		
4	Replacement of the spares: If any component/ part/unit needs replacement, the same would be replaced with the current available product from the OEM. However if that product gets obsolete or unavailable in the market, service provider should supply alternate product of same or higher compatible configuration of same make		
5	For Desktop locations within Airport area, vendor will have to arrange to get Entry pass for their service engineer from regulatory Authority at their own cost as and if applicable.		
6	<b>Penalty during 03 year warranty period</b>		
	<p>Any delay in repairing the Desktop beyond above SLA terms shall attract penalty by way of extension of warranty as explained through the following example:</p> <p>Say a desktop Unit(named Desktop1) suffers a total downtime of x(1)minutes in 06 years' time; another desktop unit (named Desktop2) suffers a total downtime of x(2) minutes in 06 years' time; and so on for the 'n' Desktop Units which are procured through this Tender then the extension of warranty beyond 06 years would be provided by the Tenderer/OEM for these 'n' Desktop units in number of days asunder</p> <p><u><math>[x (1) +x (2) +..... +x (n)] \times 30</math></u>  (Total no. of Desktops procured x 60 x 24)</p>		

**Date:**

**Signature ofTenderer/Seal.**

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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Dated: 15-12-2022

ANNEXURE-C

ON TENDERER'S LETTER  
HEAD C E R T I F I C A T E

To,

Chief Maintenance Manager

AI ENGINEERING SERVICES LIMITED,

Opposite KSEB, Chackai,

Thiruvananthapuram - 695007

Sir,

It is certified that we have studied and understood the terms and conditions of the tender for Desktop PCs and their maintenance during warranty support for all the Desktops to be done by the tenderer at AI ENGINEERING SERVICES LTD., office located at Thiruvananthapuram. (AI/TRV-MRO/MMD/04-101, Dated: 15-12-2022) and we agree to abide by the same unconditionally.

AUTHORISED

SIGNATORY

NAME: DESIGNATION:

COMPANY SEAL

**E-mail:**

**Tel. No.: Mobile:**

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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ANNEXURE-D

PRICE BID FORMAT

As per Technical Bid specifications/ requirements and Desktop PCs offered by the Tenderer in the Technical Bid

TABLE-1

**All prices in INR**

No	Cost Head Per Unit	Desktops Model no.:
1	Basic unit Price (inclusive of three year warranty + Operating system-as per the version mentioned in the technical specifications)	
2	Genuine Microsoft Office (latest version) Home and Business 2022 Product Key Inside (Word, Excel, PowerPoint, OneNote, Outlook) with key & media	
3	GST/IGST (Indicate amount and % for item no-1 & 2)	
4	Freight & forwarding charges.	
5	Any other cost to be borne by AI ENGINEERING SERVICES LIMITED	
6	Total (1+2+3+4+5+6)	
7	Total value in INR (in words)	
8	Quantity	<b>36</b>
9	Total value in INR in figures (S1 No.6 x S1 No.8)	
10	Total value in INR(in words)	

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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**NOTE:**

The Tenderers should fill up all fields of the Table above

- a) In case the price is not relevant to a given field of the Table, or has been included in the total price, the same should be entered as “Not Applicable” or “Included in the basic price”, as applicable.
- b) GST/IGST, transportation costs, etc. must be clearly indicated with the percentage thereof (as and where applicable)
- c) Miscellaneous charges, if any, should be indicated separately (with details thereof).
- d) Any other costs to be borne by AI ENGINEERING SERVICES LIMITED should be clearly indicated.
- e) Conditional discount, if any, will not be considered for deciding L-1.
- f) Indian vendors required to quote in INR. In case, any Tenderer quotes in a currency other than in INR, the Bills selling rate as published by the State Bank of India on the date of opening of the commercial bids will be used for conversion from the quoted currency to INR for the purposes of evaluation.

The Tenderers are advised to ensure that the prices and other details are filled in correctly and completely in the above format. Submission of incorrect or incomplete information, and / or submission of the above format with arithmetical errors in compilation of the data would be at the Tenderer’s sole risk, and the decision of AI ENGINEERING SERVICES LIMITED in such cases would be final and binding.

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder





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**Annexure –D1**

### **CERTIFICATION**

Certified that:

- (a) There are no hidden costs to AI ENGINEERING SERVICES LIMITED. over and above that indicated above
- (b) Any changes (increase/decrease) in statutory taxes / levies, arising during the term of the contract, shall apply to this contract also.
- (c) We have read, understood and accept all the terms and conditions of the tender
- (d) Prices quoted above by us are for equipment and services as quoted and complied by us in our Technical Bid.

AUTHORISED SIGNATORY

COMPANY SEAL

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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**ANNEXURE E**

Letter of Undertaking from Tenderer

I/We confirm that I/we do not have any relation who is an employee of AI ENGINEERING SERVICES LIMITED and is likely to benefit us during the award/implementation of the contract/PO.

I/We also indemnify that any subsequent detection of direct or indirect beneficiary of any application award of any contract to any employee of the organization may result in disqualification/termination as the case maybe.

AI ENGINEERING SERVICES LIMITED or its subsidiary will have the sole discretion to do so and such cases cannot be referred for arbitration.

**Date:**

**Signature of Tenderer/Seal.**

I /We agree to comply with all terms and conditions  
Signature and Stamp of Bidder



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**Dated: 16.12.2022**

**ANNEXURE- F**

**GENERAL TERMS AND CONDITIONS**

The following are to be noted:

AI ENGINEERING SERVICES LIMITED is not responsible for the quotations lost in transit, delivered at the wrong address or not received in time due to any reasons including postal delay.

1. The closing time of quotations is 04.30 hours of the due date as indicated in the covering letter. Tenders would be opened in the office of the undersigned on the next day (06.01.2023) at 11:00 hours. The opening / closing date can be extended by AIESL, if deemed necessary.
2. In case the Commercial Bid and the Technical Bid are enclosed in the same envelope in an open condition instead of in two separate sealed / closed envelopes, such Bids will be liable for rejection.
3. The Bids should be neatly presented. Corrections, if any, should be duly authenticated with full signature of the person who has signed the Bids, failing which such Bids are liable to be rejected.
4. The tender should be submitted neatly and all corrections, over-typing should be attested with seal and full signature. Unsigned Bids are liable to be rejected.
5. In the event of default, AI ENGINEERING SERVICES LIMITED reserves the right to cancel the Order and to claim damages from the successful Tenderer, and also reserves the right to award the contract to another vendor at the cost and risk of the successful Tenderer.
6. The Technical Bid should not contain any indication of the price. In case any indication of the price quoted is included in the Technical Bid, such Bids will be liable for rejection without any reference to the Tenderer. No correspondence will be entertained in this regard.
7. Technical / Price Bids must have a minimum validity period of **90 days** from the actual date of opening of Price bid.
8. Amendments and clarifications, if any, to this tender will be hosted on the website of AI ENGINEERING SERVICES LIMITED at [www.aiesl.in](http://www.aiesl.in) and AI ENGINEERING SERVICES LIMITED will not intimate the Tenderers individually of the same. The Tenderers are, therefore, advised to visit AI ENGINEERING SERVICES LIMITED's website regularly till the date of closing of the tender. The last amendment, if any, will be hosted a minimum of seven days before the closing date of the tender.
9. The undersigned reserves the right of not awarding any contract and / or awarding the contract to one or more Tenderers.
10. Tender related clarifications:

For any other clarifications, the request may be sent to: MMD, TRV, Email id: [mmd.trv@aiesl.in](mailto:mmd.trv@aiesl.in)

The last date for seeking clarifications with respect to this Tender is **03<sup>rd</sup> January 2023**. It may be noted

I /We agree to comply with all terms and conditions

Signature and Stamp of Bidder



that requests for clarifications will be entertained only by the modes as indicated above.

All bids will be opened in the Office of AI ENGINEERING SERVICES, opposite KSEB, Chackai, Trivandrum-07 in the presence of the concerned Tenderers or their authorized Representatives present on the dates as mentioned against each Bid as detailed below:

Technical bid opening Date & Time **05.01.2023** at 11:00 hrs.

Date of Opening of Price Bid of Technically qualified Tenderers will be advised to those successful Tenderers who qualify in the technical bid.

**11. Rates:**

AI ENGINEERING SERVICES LIMITED will not provide form “C” or “D”

Rates quoted will be firm from the date of award of contract. No request for increase in rates will be accepted during the pendency of the contract except for increase in govt. levies.

The rates quoted should be clearly typed / written in figures and words, repeat in figures and words free from over typing or over writing. All quotations should be duly signed and stamped on every page.

Quotations for each item should be given separately and independently.

Conditional discounts, if any, will not be considered for evaluating the lowest price.

The Tenderers should commit to pass on the benefit to AI ENGINEERING SERVICES LIMITED any reduction in statutory duties, taxes, etc., by the Govt. of the country of origin of the items and / or by the Govt. of India, during the period of validity of the Purchase Order.

**12. Validity:**

The validity of the contract would be upto **12 months** from the date of Purchase Order. The successful Tenderer would be required to supply additional quantities over and above that indicated in the Purchase Order, if required during the subsistence of the contract, on the same rates and terms and conditions as per the contract. Further, no price increase will be accepted during the term of the contract, except on account of statutory taxes, if any, that may be imposed by the govt.

**13. Earnest Money:**

The Tender must be accompanied by Earnest Money Deposit of **Rs. 70,000/- (Rupees Seventy Thousand Only)** by way of Bank Draft / Banker's cheque in favour of "AI ENGINEERING SERVICES LIMITED." and payable at Delhi. No other mode of payment will be accepted. **Tender received without EMD shall be rejected.**

Earnest Money Deposit will not carry any interest.

EMD furnished by the unsuccessful bidders will be returned to them free of interest within 45 days of issue of the Purchase Order to the successful Tenderer. EMD of successful bidder will be refunded without any interest whatsoever, after receipt of Performance Bank Guarantee in lieu thereof from the vendor. EMD of a bidder will be forfeited if the bidder withdraws or amends its tender, impairs or derogates from the tender in any respect, or declines to accept or honor the Purchase Order/contract if awarded in his favour. If the successful bidder fails to

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furnish Security Deposit or Bank Guarantee within the specified period, its EMD may be forfeited.

EMD will be forfeited in the event of a Tenderer withdrawing or modifying his Bid after opening of the tenders and till completion of the tender process, and / or in the event of the successful Tenderer declining to accept the Purchase Order, or to pay the Security Deposit.

The Bid would be rejected if it has been received without EMD.

**Exemption from payment of EMD:**

It may please be noted that only those MSME Units in India registered with the NSIC under its Single Point Registration Scheme would be granted exemption from submission of EMD. In case a Tenderer is eligible for exemption from the payment of EMD, documentary proof to this effect must be enclosed. The Tenderers are required to attach a notarized copy of the MSME certificate granted by the NSIC. It may also be noted that this benefit would only be extended to those MSME units that are registered with the NSIC as on date of closing of the tender would be eligible for exemption.

14. **Delivery:** 36 PCs must be delivered by the selected Tenderer at our AI ENGINEERING SERVICES LIMITED, Opposite KSEB, Chackai, within **30 days** from the date of PO.

**15. Placement of Order & Payment Term:**

The order will be placed on successful tenderer by AI ENGINEERING SERVICES LIMITED and the payment term of AI ENGINEERING SERVICES LIMITED will be as under

- 80% payment will be made within 30 days from the date of delivery of item / submission of invoice, whichever is later.
- 10% against installation after due certification by the concerned AI ENGINEERING SERVICES LIMITED'S IT department official at Thiruvananthapuram.
- Balance 10% will be made against irrevocable **performance bank guarantee** from nationalized / scheduled bank, which should remain valid up to three months, after the expiry of the warranty period.
- The standard payment terms of AI ENGINEERING SERVICES LIMITED would be 60 days. In case a Tenderer does not accept this term, the commercial bid would be loaded by the financing cost @ 15 % per annum for the difference between 60 days and the actual credit period offered by the vendor.
- No advance / pre delivery payment term will normally be accepted. However, if any Tenderer requires advance payment, the same shall be made subject to prior deposit of an irrevocable Bank Guarantee in the form and content acceptable to AI ENGINEERING SERVICES LIMITED. The amount of advance payment would be maximum 30% of the purchase order value. Such advance payment will be interest bearing @ 15% per annum. Further all costs incurred in providing the Bank Guarantee would have to be borne by the Tenderer.

16. **Warranty:** Warranty will be on-site comprehensive (inclusive of labour and all spares) at all AI ENGINEERING SERVICES LIMITED Locations as detailed in Annexure-B2 of the Tender for a total of 72 months from the date of installation or 73 months from the date of delivery whichever is earlier.

**17. Liquidated Damages:**

Delay in Delivery/Installation/commissioning:

The Tenderer will have to pay liquidated damages to AI ENGINEERING SERVICES

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LIMITED @ ½% (half percent) per week or part thereof, subject to a maximum of 5% of the contract value for delay in successful delivery / installation of the Hardware / Services for reasons solely attributable to the Tenderer. If the delay exceeds two weeks from the scheduled date of delivery, AIESL reserves the right to cancel the entire contract or part thereof. AI ENGINEERING SERVICES LIMITED further reserves the right to cancel the Purchase Order in the event of delayed deliveries, and to issue a fresh Purchase Order on any other source at the risk and cost of the Tenderer who has been awarded the contract.

**18. Price Negotiation:**

As it is not the general norm for AI ENGINEERING SERVICES LIMITED to carry out price negotiation following evaluation of the Commercial Bids, the Tenderers are advised to submit their best quotes in response to this tender. AI ENGINEERING SERVICES LIMITED, however, reserves the right to carry out negotiations in exceptional cases with the Tenderer who has been evaluated by AI ENGINEERING SERVICES LIMITED as having offered the lowest bid in response to the Tender.

MSME Units in India registered with the NSIC under its Single Point Registration Scheme will be eligible for price preference up to 15% over the quotation of Large Scale Unit, as per the Government of India guidelines. However, the eligible MSME Units (registered with NSIC) would be required to match the lowest (L1) price and technical Specification in Annexure-B1 quoted by the non-NSIC Unit(s).

**19. Evaluation Criteria:**

**1. Technical**

All the technical specifications and other conditions mentioned are mandatory; therefore the tenderer has to comply with all the mandatory requirements. **In case any of the mandatory terms has not been compiled by the tenderer, their offer will be technically rejected.**

**2. Price Bid**

The price comparison would be made in respect of each tenderer for the total lowest cost of all items to AI ENGINEERING SERVICES LIMITED as per Annexure D (including taxes, installation, freight & forwarding expenses etc.,) and 3 year on-site comprehensive warranty maintenance (spares and labour included. The lowest offer as evaluated on this basis would qualify as the successful bidder in this tender.

**20. Self-certification of quality:**

Successful Tenderers will have to carry out inspection of the items being supplied by them compared to the specifications laid down in the Order and make an endorsement on all the delivery challans and the invoices that **"The material manufactured and being supplied have been inspected and are as per the ordered specifications"**. The certificate on the delivery Challans and invoices should be signed separately.

**21. Exit Clause / Termination of Purchase Order:**

The Purchase Order may be terminated under the following circumstances:

- i) In the event of unsatisfactory performance, the Purchase Order shall be terminated with one month's advance notice.

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ii) If there is a change in AI ENGINEERING SERVICES LIMITED requirement, the Purchase Order shall be terminated without any notice.

22. **Agency Clause:**

The bids would be accepted from the principals / original manufacturers of the item as tendered for, or from a reseller / distributor who has been authorized by such principals / manufacturers to submit a quotation on their behalf. Participation in the tender by such authorized resellers / distributors would be subject to the following:

i) The principal/ original manufacturer must submit an indemnity of his promise to honour the obligations till the date of validity of the P.O. / Agreement: a) in case the bid has been submitted by the authorized reseller / distributor, and he fails to carry out the obligations, and (b) in the event of the principal/ manufacturer terminating his arrangements / agreements with such reseller/distributor.

i) The reseller/ distributor should submit a letter from the principal/ manufacturer, duly signed by the principal/ original manufacturer's designated signatory, authorizing the exclusive reseller/ distributor to quote on his behalf in response to the tender. The letter of authorization to be submitted by the principal/ original manufacturer is to be specific to this tender, and must mention the tender reference therein.

ii) The principal/ original manufacturer must confirm that the reseller/ distributor submitting the bid on his behalf would comply with all the terms and conditions of the subject tender, and that his contractual relationship with the bidding reseller/ Distributor would not be terminated prior to fulfillment of all obligations of the Tenderer under the terms of the Purchase Order/ Agreement, if such Tenderer is selected for award of the same. Should, however, such contractual relationship be terminated prior to the end of term of the Purchase Order/ Agreement, the principal/ manufacturer shall undertake the full responsibility for honoring all contractual obligations of the bidding party for the remaining term of the Purchase Order/ Agreement with no change in terms and conditions thereof.

iii) AI ENGINEERING SERVICES LIMITED will entertain bids either from the principal/ original manufacturer of the item, or from an exclusive reseller/ distributor duly authorized by the principal/ original manufacturer to submit the quotation on his behalf. In case bids are received both from the principal/ original manufacturer and his authorized reseller/ distributor, only the bid received from the principal/ original manufacturer would be entertained

23. **Arbitration:**

Any dispute arising between the parties in respect of the construction, interpretation, application meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by mutual consultation. If the dispute remains unresolved after a period of 90 days from the date when the mutual consultation has started, the matter shall be referred for settlement to :SCOPE FORUM OF CONCILIATION AND ARBITRATION" Govt. of India and the award made in pursuance thereof shall be binding on the parties.

24. **Jurisdiction:**

Any dispute whatsoever shall be subject to the jurisdiction of the courts of Kerala State.

For AI ENGINEERING SERVICES LIMITED.

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